

MEETING NO. 16.

Day/Date of Meeting : 26/07/2022
Time : 3:00 PM

Location of Meeting : Principal Room

Note Maker : Mrs. PUNAM SAHU

AGENDA

- Review of minutes of Previous IQAC meeting.
- Review of activities carried out in Academic Year 2021-22
- Planning for activities in Academic Year 2022-23 Semester.
- Planning for National Seminar Sponsored by I.C.SSR.

MINUTES


- The meeting began with a welcome note from the Principal Prof. Smita Saxena & a brief update to all members about the college activities.


- Mrs. Punam Sahu, IQAC coordinator, proceeded further by welcoming & introducing all members & invited Dr. Ritika Soni to read the action taken report of the minutes of previous IQAC meeting. The minutes were approved by all members.
- Mrs. Punam Sahu initiated the discussion on National Seminar "PUNARJAGRAN" & about its preparation to be held on 13-14th Sep 22.
- Mrs. Punam Sahu informed everyone that faculty exchange was in place with three colleges i.e. Bhilai College of IT, Samadhan College Benetosa & Netaji Subhas College, Abhanpur.
- Dr. Prashant Shrivastava expressed his pleasure and accepted the invitation & gave his suggestions for second cycle of meeting.
- It is declared that total 65 students passed the NET/SET/TET/CTET exam.

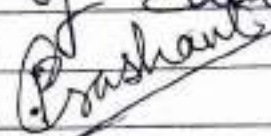
- The report of educational activities & endeavours was presented by current batch students & faculty members. Best Practices were highlighted.
- The Perspective plan was read out by Mrs. Namrata Pandey.
- Dr. Anju Tripathi appreciated the involvement of students in a fruitful way to enhance their skills & capabilities.
- Dr. Madhuri Singh shared her experiences of using media & popular culture in teaching & suggested embedding story telling for effective teaching.
- Ms. Mona Kumari quoted her experiences as a fresh batch student that a lot of activities were embedded by faculty in curriculum transactions.
- Mr. Sanjeev Saxena talked about Community based education, to explore well - designed immersive environments.
- The meeting ended on a positive

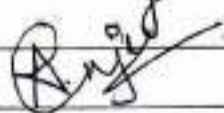
note with ideas for collaboration and improvement. The formal vote of thanks was proposed by Mrs. Sangeeta Joshi.

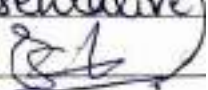
MEMBERS PRESENT

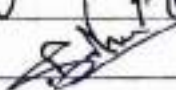
Ms. B. S. SAXENA (Chairperson) 


Dr. SMITA SAXENA (Principal) 

Dr. PRASHANT SHRIVASTAVA (Connoisseur from the field of Education) 

Dr. ANJU TRIPATHI (Connoisseur from the field of Education) 

Mr. SANJEEV SAXENA (Management Representative) 

Mrs. PUNAM SAHU (IQAC Coordinator) 

Mrs. RITIKA SONI 

Dr. MADHURI SINGH ~~MS~~

Dr. PUSHPA SHARMA (P)

Mrs. NAMRATA PANDEY Nand

Mrs. SANGEETA JOSHI Sangeeta Joshi

MISS MOUSAMI THAKUR ~~M. Thakur~~

BHENU JANGHEL (Alumni Representative)
Bhenu Janghel

REVTI SAHU (Alumni Representative)
REVTI SAHU

Ms. MONA KUMARI (Student Representative)
MK

MEETING No. 17.

Day/Date of Meeting : 21/11/2022
Time : 3:00 PM

Location of Meeting : Principal Room

Note Maker : Mrs. Punam Sahu

AGENDA.

- Curriculum Aspects
- Review of Committee Cells and Clubs.
- Use of ICT support systems.

Minutes

- The Principal Prof. Smita Saxena welcomed new appointed NAAC Coordinator Mr. S. Manned Rao & gave brief review about last IQAC meeting.
- The college will introduce supplementary enrichment programmes i.e. 2 new value added courses and 3 new Self Study Course in Curriculum in the academic session.

- The committee will prepare an online feedback form for the alumni & for the practicing schools on internships.
- Review of all committee cells & clubs and respective Incharge.
- The committee will collect and maintain videos, photographs, audio etc, and prepare e-resources highlighting the activities to address the diversity of the classroom in respect of learner's backgrounds, abilities & other personal attributes.
- Dr. Ritika Soni will write a report on student mentorship & submit it to Mrs. Punam Sahu.
- Faculties were requested to provide the ICT resources used for the teaching-learning process for the academic session.
- The committee will prepare an ICT support system used by students for different activities.
- The report of various activities photos, videos & other related

documents of different activities and programmes are to be used as documentary evidence in support of the adequate skills developed in students for effective use of ICT for the teaching - learning process.

- Dr. Pushpa Sharma faculty incharge of the Eco-Club will organize a project related to the eco-system.
- Dr. Pushpa Sharma suggested various activities for community services like Gathan, Visit to Siyan Sadan etc.
- The documentary evidence of the co-curricular activities done by the student teachers during the internship is to be submitted to respected faculty incharge.
- The meeting ended on a positive note with ideas for collaboration & improvement. The formal vote of thanks was given by Mrs. Namrat Pandey.

Members Present

Mr. SANJEEV SAXENA (Management Representative)
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Dr. SMITA SAXENA (Principal)
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Dr. PRASHANT SHRIVASTAVA (Connoisseur from the field of Education)
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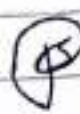
Dr. ANJU TRIPATHI (Connoisseur from the field of Education)
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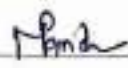
Mrs. PUNAM SAHU (IQAC Coordinator)
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Mr. S. Manmad Rao (NAAC Coordinator)

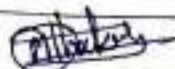
Mrs. RITIKA SONI
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Dr. MADHURI SINGH 

Dr. PUSHPA SHARMA 

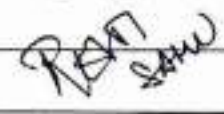
Mrs. NAMRATA PANDEY 

Mrs. SANGEETA JOSHI 

MISS MOUSAMI THAKUR 

BHENU JANGHEL ^{Bhenu Janghel} (Alumni Representative)

REVTI SAHU (Alumni Representative)


REVTI SAHU

Ms. MONA KUMARI (Student Representative)



MEETING No. 18

Day / date of Meeting : 24/03/2023

Time : 3:00 PM

Location of Meeting : Principal Room

Note Maker : Mrs. Punam. Sahu

AGENDA

- Review and Confirmation of minutes of last IQAC Meeting.
- Initiatives proposed by IQAC.
- Establishment of Innovation club.

Minutes

- The meeting began with a welcome note from the Principal Prof. Smita Saxena & a brief update to all members about the college activities. The minutes of meeting were readout with a formal discussion & confirmed by the IQAC members.
- IQAC presented initiatives taken by IQAC for quality sustenance & quality improvement.

Initiatives taken are for developing standard formats / procedures developed were discussed.

Formats discussed were

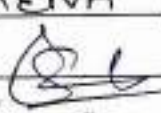
1. Annual Report 2022-23 (Revision)
2. Format for "Feedback from Stakeholders & Action taken Report"
3. Contents of Academic Calendar
4. Result Analysis
5. Students feedback on Infrastructure & facilities, All the initiatives & formats prepared by IQAC were resolved & approved by committee.

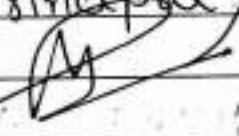
- To encourage in-house research and publication, the seed money provided by the institution will be continued.

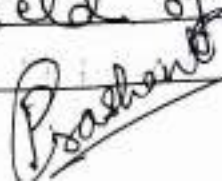
- Promotion of research & innovation in the institute in order to develop innovation ecosystem in the institute & to promote innovation in the institute, decided to formulate "Innovation Club".

- Placement of students & initiatives briefed about initiatives taken by center for information, training & placement (CITP). It was proposed to initiate Communication skills courses for students.
- It was decided that Committee comprising internal IQAC members to be formed which will be responsible for monitor & to take review for the implementation of IQAC initiatives.
- Dr. Pushpa Sharma summarized the meeting & proposed vote of thanks.

Members Present

Mr. SANJEEV SAXENA (Management Representative)


Dr. SMITA SAXENA (Principal)


Dr. PRASHANT SHRIVASTAVA (Connoisseur from the field of Education)


Dr. ANJU TRIPATHI (Connoisseur
from the field of Education)

Ms. PONAM SAHU (IQAC Coordinator)

Mr. S. Manmad Rao (NAAC Coordinator)

Ms. RITIKA SONI

Dr. MADHURI SINGH

Dr. PUSHPA SHARMA

Ms. NAMRATA PANDEY

Ms. SANGEETA JOSHI

MISS MOUSAMI THAKUR

Dr. MEJAR SINGH

(HOD, B.P.Ed)

BHENU JANGHEL (Alumni Representative)

REVTI SAHU

(Alumni Representative)

Ms. MONA KUMARI

(Student Representative)